Mandatory Disclosure

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Disclosure

Updated on 28th April 2022

1. **Name of the Institution:**

   DR. D. Y. PATIL INSTITUTE OF MANAGEMENT AND ENTREPRENEUR DEVELOPMENT. (DYPIMED)
   Address: Sr.No. 27/A/1/2K, Near Talegaon Railway Station, A/P – Varale, Talegaon, Taluka – Maval, Dist – Pune - 410507
   Ph: 020 – 27400820
   Email: director@dypatilef.com

2. **Name and address of the Trust/ Society/ Company and the Trustees Address including Telephone, Mobile, Email**
   Dr. D. Y. PATILEDUCATIOAL FEDERATION.
   Address: Sr. No. 19/2B Supreme Palms, Balewadi, Pune. Maharashtra. Dist- Pune. 411045

   Phone No: **9823012915**

   E- mail: **president@dypatilef.com**

3. **Name and address of the Director**

- **address including Telephone, Mobile, Email**
   Dr. Priyanka Singh, Director, Dr. D. Y. Patil Institute of Management & Entrepreneur Development,
   Phone No: 9921349051
   E- mail: director@dypatilef.com

4. Name of the affiliating University:

Savitribai Phule Pune University (SPPU) Pune. Maharashtra

5. Governance

- **Members of the Board and their brief background**

The broad policy framework of DYPIMED is formulated by the governing council. The governing council takes decisions on infrastructure, finance and Human Resources. It is an apex internal regulatory body.

Governing Council 2022-2023

Sr. No.	Name	Designation
1	Dr. Sushant Vijaykumar Patil	President
2	Dr. Ajeenkya D. Y. Patil	Trustee
3	Mrs. Anuja Sushant Patil	Secretary
4	Mrs. Vijayshree Vijaykumar Patil	Trustee
5	Mr. Dashrath Bhiva Kharade	Trustee
6	Dr. Priyanka Singh	Member Secretory, Director

- It is constituted as per the norms fixed by AICTE, New Delhi; Affiliating University and Govt. of Maharashtra.
- The Governing Council is ambitious and converts aspirations into outcomes with a rigorous framework of governance.
- The Governing Council approves the mission and the strategic vision of the institution, long term business plans and annual budgets in accordance to meeting the interests of the stake holders.
- The council ensures the establishment and monitoring systems of control and accountability including financial and operational controls and risk assessment; clear procedure for handling internal grievances.
- Governing Council monitors the institutions performance against the plans approved; and also benchmarks this against other institutions wherever possible.
- The Governing Council should ensure the achievement of mission and vision of the organization; future academic plans and research activities should be promoted by providing directions of implementation and overall monitoring of the activities.
- Governing Council must approve the budgetary allocation towards infrastructure, staffing and R&D.

- The chairperson is responsible for leading the governing body, is also responsible for its effectiveness and should ensure that the institution is well connected with the stakeholders.
- The chairperson should support the head of the institution in execution of the programs.
- Frequency of the meeting of the governing council is minimum two times a year or whenever needed.
- **Members of academic advisory board**

Governing Body Members 2022-23

Sr. No.	Name	Designation
1	Dr. Sushant Vijaykumar Patil	President (Society)
2	Mrs. Anuja Patil	Secretary (Society)
3	Mr. Vidyanand Mankar	Member (Society)
4	Dr. E. B. Khedkar	Representative Education Field
5	Mr. Farrhad Acidwalla	Representative Industry
6	Dr. Sagar Balwadkar	Representative Education Field
7	Dr. R. J. Pawar	Representative Education Field
8	Dr. Priyanka Singh	Member Secretary -Director DYPIMED
9	Dr. R. M. Indi	Member (Faculty Representative)
10	Dr. Rajesh Kumar Jha	Member (Faculty Representative)

- **Frequency of the board meeting and Governing Body -**

Governing Council and Governing Body meeting is held twice a year.

- **Organizational chart and process**
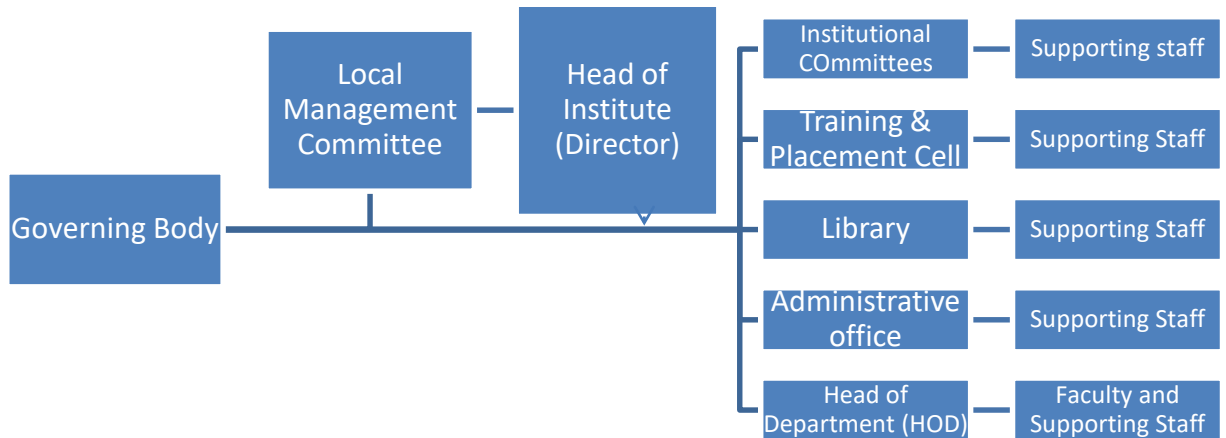
- **Nature and extent of involvement of Faculty and Students in academic affairs/improvements**

The management is always encouraging and supporting the involvement of faculty in improvement of the institutional process by

- Delegating the authority by appointment of HOD's, coordinators and members of the committees.
- Deputing faculty to attend seminars, workshops and conferences, guest lectures either of participants or resource persons.
- Organizing seminars, workshops and conferences, Guest lectures.

- **Mechanism/ Norms and procedures for democratic/ Good Governance**

The governing council shall exercise powers and discharge the functions as follows:

- Ensure proper management, maintenance and custody of the institution in relation to land, infrastructure, equipment and funds, including loans and grants received from AICTE, central Government and Government of Maharashtra.

- To ensure good condition of the campus.
- Instructions are imparted in accordance with the norms and standards prescribed by Government of Maharashtra and SPPU.
- To ensure approval of appointment of staff by the way of selection committee of the institute in accordance with the norms prescribed by AICTE and Government of Maharashtra.
- To ensure implementation of provision of acts, instructions, rules and regulations prescribed by AICTE and Government of Maharashtra in matters if service conditions of staff relating to appointment, leave, provident fund, age of retirement and disciplinary actions.
- To ensure observance and compliance of instructions issued by AICTE, Government of Maharashtra and affiliating university.
- To ensure that the building, land, furniture and facilities are not being used for any other purpose (such as holding political meetings and communal meetings), except for running AICTE approved courses in the institute.
- To submit reports and returns from time to time to AICTE, Government of Maharashtra and affiliating university.
- Create peaceful and favorable atmosphere for study free from ragging.

- **Student feedback mechanism on institutional governance/faculty performance:**

Semester wise feedback mechanism is adopted on faculty performance

1. A faculty is evaluated on various parameters like proficiency, communication and presentation skills, responsiveness and interaction with students & level of overall confidence developed in the subject
2. If the feedback is not up to the minimum expectation level then in some of the cases the faculty members were counseled from the director and admin head services.
3. Students are free to discuss their problems to the authority at any given point of time.

- **Grievance Redressal mechanism for faculty, staff and students**

According to AICTE's establishment of mechanism for grievance Redressal, regulations 2012, the grievance Redressal committee has been constituted on 9th November 2019 with the objective of resolving the grievances of students, parents and others. The updated committee comprises of following members:

Grievance Redressal Committee 2022-2023

Sr. No.	Name of the Member	Designation	Phone Number	Email ID
1	Dr. Priyanka Singh	Director (Chairman and Ombudsman)	9921349051	director.dypimed@dypatielf.com
2	Dr. Ashwini Chavan	Secretary of the Committee	9923099936	hod_mca@dypimedef.com
3	Prof. Pramod Jadhav	Faculty Representative	7588622320	pramod.jadhav@dypatilef.com
4	Mrs. Shraddha Pendalwar	Non-teaching Staff Representative	9325216759	shraddha.pendalwar@gmail.com
5	Ms. Hemant Kaluke	Student Representative - MBA II Year	9890653420	hemantkaluke@gmail.com
6	Mr. Kaustubh Kulkarni	Student Representative - MCA I Year	9518760170	koustubhdharkulkarni@gmail.com
7	Prof. Harini Pawar	Student Representative (Faculty)	7972308184	harinipawardypatil@gmail.com
8	Name Awaited	DTE Representative		
9	Name Awaited	University Representative		

All the aggrieved students, their parents and others may henceforth approach the grievance Redressal committee.

Prevention against sexual harassment:

- To examine complaints against sexual harassment and sexual discrimination, and take necessary remedial measures wherever possible or submit its findings or recommendations to the chairperson.
- To pursue for time bound enquiry of the complaints, whenever necessary.
- To provide special counselors to the victim, as and when necessary.
- To report to the board of management, if there is a prima-facie case for legal or disciplinary action against the perpetrator of the crime and to pursue the case to its logical end.

- **Establishment of anti-ragging committee – 1st July 2022**

Anti-ragging committee 2022-2023

Sr. No.	Name of the Members	Designation
1	Dr. Priyanka Singh	Director
2	Dr. Harini Rajan	Teaching Staff Representative and Welfare Officer
3	Dr. Rajesh Jha	Teaching Staff Representative and Secretary of the Committee
4	Prof. Dattatray Jahav	Non-teaching Staff Representative
5	Prof. Prashant Malvadkar	Civil Administration
6	Mr. Mohan V. Gosavi	NGO Representative
7	Mr. Yogesh Kulkarni	Residential Citizen
8	Ms. Unaati Lohar	Students Representative (First Year)
9	Mr. Sujit Patil	Students Representative (First Year)
10	Mr. Mahesh Patil	Students Representative (Second Year)
11	Ms. Bhagyashri Ubale	Students Representative (Second Year)
12	Mrs. Pooja Jagtap, MIDC, Talegaon	Maharashtra Police
13	Mr. Ajinkya Suradkar	Media Representatives
14	Mr. Paresh Lohar	Parents Representatives

Anti-ragging squad committee 2022-2023

- Dr. Priyanka Singh
- Dr. Ashwini Chavan
- Dr. Harini Rajan
- Prof. Kiran Shejul

- **Establishment of Online Grievance Redressal Mechanism**- 09thNov 2019
- **Establishment of Grievance Redressal Mechanism Committee in the institution and appointment of OMBUDSMAN by the university-** - 09th Nov 2019
- **Establishment of Internal Complaint Committee (ICC)**- 09th Nov 2019

Internal Complaint Committee (ICC) 2022-2023

Sr. No.	Name of the Member	Designation
1	Dr. Priyanka Singh	Chairman of the Committee
2	Dr. Ravi Chourasiya	Secretary of the Committee
3	Dr. Harini Rajan	Member, Teaching Staff Representative
4	Dr. Rajesh Jha	Member, Teaching Staff Representative
5	Dr. Ashwini Chavan	Member, Teaching Staff Representative
6	Mr. Dattatray Jadhav	Member, Non-Teaching Staff Representative
7	Mrs. Shraddha Pendalwar	Member, Non-Teaching Staff Representative
8	Name Awaited	A representative from NGO (Art of Living)
9	Mr. Shubham Deshmukh	Student Representative

- **Establishment of committee for SC/ ST**- 1st July 2022

SC/ST Committee 2022-2023

Sr. No.	Name of the Member	Designation
1	Dr. Priyanka Singh	Director
2	Dr. Harini Rajan	Secretary of the Committee &Teaching Staff Representative
3	Mr. Dattatray Jadhav	Non-teaching Staff Representative
4	Mr. Praful Nagmote	Students Representative (MBA, Second Year)
5	Ms. Geeta Ghodake	Students Representative (MCA, Second Year)
6	Mr. Swapnil Shinde	Students Representative (MBA, First Year)
7	Ms. Pallavi Gaikwad	Students Representative (MCA, First Year)

- **Internal Quality Assurance Cell**

Sr. No	Name of the Person	Designation	Role in IQAC
1	Dr. Priyanka Singh	Head of the Institute	Chair Person
2	Adv. Anuja Patil	Secretary	Management Member
3	Dr. Rajesh Jha	Associate Professor MBA	Member
4	Dr. Ravi Chourasiya	Associate Professor MBA	Member
5	Dr. Ashwini Chavan	HOD MCA	Co-ordinator
6	Dr. Harini Rajan	HOD MBA	Member
7	Prof. Sachin Kumbhar	Asst. Prof. MBA	Member
8	Prof. Prasad Sahah	Asst. Prof. MCA	Member
9	Prof. Harini Pawar	Asst. Prof. MCA	Member
10	Mr. Dattatraya Jadhav	Administrative staff	Member
11	Mr. Rahul Deomare	Librarian	Member
12	Mr. Deshmukh	Local Society Representative	Member
13	Mr. Farrhad Acidwalla	Industry Representative	Member
14	Ms. Bhagyashree Ubhale	Student Representative	Member
15	Ms. Priyanka Kajale	Student Representative	Member

6. Programmes:

- **Name of programmes approved by AICTE:**
  Master of Business Administration (MBA)
  Master of Computer Application (MCA)

- **Name of programmes accredited by AICTE:**

- **Status of accreditation of the courses: Not Accredited**

- **Total number of courses: 02**

- **No. of courses which applied for accreditation:**

- **Status of accreditation – Preliminary/ applied for SAR and results awaited/ applied for SAR and visits completed/ Results of visits awaited/ Rejected/ Approved for courses**

- **For each programme the following details are to be given:**
- Name: MBA
- Number of seats: 180
- Duration: 2 years
- Cut off marks/ rank of admission during last three years:

- Name: MCA
- Number of seats: 120
- Duration: 2 years
- Cut off marks/ rank of admission during last three years:

Course-MBA	Academic Year			
Academic year	**2021-22**	**2020-21**	**2019-20**	**2018-19**
Intake	**180**	**180**	**180**	**120**
Cut off marks/ rank of admission (Round I/II/III/IV)	**46**	**40**	**32**	**25.69**

- **Fees:** Rs. 1,02,000/-
- Placement facilities: yes, placement assistance is given.

Course - MCA	Academic Year
Academic year	2021-22
Intake Capacity	120
Cut off marks/ rank of admission (Round I/II/III/IV)	40

- **Fees:** Rs. 60,000/-
- **Placement facilities:** yes, placement assistance is given.

The placement facilities include

a) Placement Process b) Resume preparation c) Guest Lecture d) Summer Internship Programme e) Placement Training f) Pre-placement Talks g) Final Placements.

- Campus placement in last three years with minimum salary, maximum salary and average salary

Academic Year	2021-22	2020-21	2019-20	2018-19
Register for Placement	98	86	77	75
No. of students Placed	89	82	70	68
Highest package (Rs. LPA)	7	7	6	5.9
Average Package (Rs. LPA)	3.9	3.6	3.2	3
Lowest Package (Rs. LPA)	2.4	2.2	2	1.8

- Name and duration of programme(s) having twinning and collaboration with foreign university(s) and being run in the same campus along with status of their AICTE approval. If there is foreign collaboration, give the following details: **NA**

Details of foreign university: **NA**

- Name of the university
- Address
- Website
- Accreditation status of the university in its Home country
- Ranking of the university in the Home country

Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

- Nature of collaboration: NA

- Conditions of collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration
- For each programme collaborated provide the following:
- Programme focus
- Number of seats
- Admission procedure
- Fee
- Placement facility
- Placement records for last three years with minimum salary, maximum salary and average salary
- Whether the collaboration programme is approved by AICTE? If not, whether the domestic/ Foreign university has applied to AICTE for approval

7. Faculty

- Branch wise list of faculty members.

Sr. No.	Name	Designation	Qualification
1	Dr. Priyanka SIngh	Director	PhD
2	Dr. R. M. Indi	Professor	PhD
3	Dr. Rajesh Jha	Associate Professor	PhD
4	Dr. Ravi Cahurasiya	Associate Professor	PhD
5	Dr. Harini Rajan	Assistant Professor, HoD	PhD
6	Mr. Pramod Jadhav	Assistant Professor	MBA
7	Mr. SachinKumbhar	Assistant Professor	MBA
8	Prof. Deepak Kumar Pore	Assistant Professor	MBA
9	Prof. Ritesh Phalake	Assistant Professor	MBA
10	Prof. Sonal Kotulkar	Assistant Professor	MBA
11	Prof. Yogita Shinde	Assistant Professor	MBA
12	Prof. Shubhangi Ramteke	Assistant Professor	MBA
13	Prof. Sophia Nadar	Assistant Professor	MBA
14	Prof. Shrikant Waghe	Assistant Professor	MBA

15	Prof. Ashwini Kadam	Assistant Professor	MBA
16	Prof. Ashwini Santosh Borase	Assistant Professor	MBA
17	Prof. Kalyani Singh	Assistant Professor	MBA
18	Prof. Lavina Sharma	Assistant Professor	MBA
19	Dr. Sushant Patil	Adjunct Faculty	PhD
20	Mr. Shailesh Desai	Adjunct Faculty	MBA

Sr. No.	Name	Designation	Qualification
1	Dr. Ashwini Chavan	Associate Professor, Hod	PhD
2	Prof. Prashant Chordiya	Assistant Professor	MCA
3	Prof. Prasad Shaha	Assistant Professor	MCA
4	Prof. Prashant Mavadkar	Assistant Professor	MCA
5	Prof. Kiran Shejul	Assistant Professor	MCA
6	Prof. Shweta Awaskar	Assistant Professor	MCA
7	Prof. Harini Pawar	Assistant Professor	MCA
8	Prof. Anuja Mali	Assistant Professor	MCA
9	Prof. Reshma Karande	Assistant Professor	MCA
10	Mr. Adinath Giri	Adjunct Faculty	MCA
11	Mr. Pravin Gaikwad	Adjunct Faculty	MCA
12	Mr. Akshay Patalyantri	Adjunct Faculty	MCA

	MBA	MCA
Permanent Faculty	18	09
Adjunct Faculty	2	3
Permanent Faculty: Student Ratio	1:20	1:20

- Number of faculty employed and left during last three years

Year	MBA	
	Number of faculty employed	**Number of faculty left**
2018-19	12	0
2019-20	15	0
2020-21	15	0

8. **Profile of Vice chancellor/ Director/ Principal/ Faculty**
- **Name: Dr. Priyanka Singh**
  Photo
- **Date of Birth: 25/12/1976**
- **Unique ID:**
- **Educational Qualification: M.B.A., PhD**
- **Work Experience: 24.6 YEARS**
- **Area of specialization: Marketing**
- **Courses taught at Diploma, post Diploma/ Under Graduate/ Post Graduate/ Post graduate diploma level: PG LEVEL, Post Doc**

Post Graduate MBA:

- **Research Guidance: 04**
- **No. of papers published in National/ International Journals/ Conferences: 18**
- **Master: SIP and Dissertation guidance to MBA students: 300+**
- **Ph.D : 04**
- **Projects carried out: 3**
- **Patents: 3**
- **Technology Transfer: 0**
- **Research Publications: 18**
- **No. of Books published with details: 0**

9. Fee

Details of fee, as approved by state fee committee, for the institution

Fee approved by fees regulating Authority, Maharashtra for academic year 2020-21

No.	Institute ID	Institute Name	Stream	Status	Date of meeting	Tuition Fee	Development Fee	Total Fee
	MB6836	D. Y. Patil Institute of Management and Entrepreneur Development	MBA	Approved	16th January 2020	92,728	9,272	1,02,000

- Time schedule for payment of fee for the entire programme: As per the institute's norms
- No. of fee waivers granted with amount and name of the students: Record available at the institute.
- Number of scholarship offered by the institution, duration and amount: As per government norms
- Criteria for fee waiver/ scholarship: as per government norms

10. Admission
- Number of seats sanctioned with the year of approval

Course	2018-19	2019-20	2020-21	2021-22	2022-23
MBA I	180	180	180	180	180
MCA I	NA	NA	NA	120	120

- Number of students admitted under various categories each year in the last three years: Available
- Number of applications received during last two years for admission under management quota and number admitted: Available

11. Admission Procedure

- Mention the admission test being followed, name and address of the test agency and its URL (Website)

Sr. No.	Name of the test agency	URL	Address
1	MAH-MBA/MMS-CET	Website: http://www.mahacet.org	State Common Entrance Test Cell. 8th Floor, New excelsior Building, A. K. Nayak Marg, Fort, Mumbai 400001. Enquiry Tel No. +022-22016157/53/59
2	Common Admission Test (CAT)	http://iimcat.ac.in	Indian Institutes of Management (IIM's)
3	Common Management Admission Test conducted by All India Council for Technical Education (CMAT)	http://www.aicte-cmat.in	All India Council for Technical Education New Delhi
4	Management Aptitude Test Conducted by All India Management Association (MAT)	http://www.aima.in	All India Management Association Management House 14, Institutional Area, Lodhi Road, New Delhi, 110003, India
5	Entrance Test for Management Admissions conducted by the Association of Indian Management Schools (ATMA)	http://atmaaims.com	D No. 6-3-668/10/76 first floor near SrikalyanaVenkateshwara Temple Punjagutta Hyderabad 500082

- Number of seats allotted to different test qualified candidate separately (AIEEE/ CET(state conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

Entrance Test	No. of seats Allotted
MAT	
ATMA	
CAT	
XAT	

- Calendar for admissions against management/ Vacant seats:

	MBA
Cutoff date of admissions	5th February 2021
Commencement of academic activities	5th February 2021

- Last date of request for applications: **As per the DTE Maharashtra Norms**
- Last date of submission of applications: **As per the DTE Maharashtra Norms**
- Dates for announcing final results: **As per the DTE Maharashtra Norms**
- Release of Admission list (main list and waiting list shall be announced on the same date) **As per the DTE Maharashtra Norms**
- Date for acceptance by the candidate (time given in no case shall be less than 15 days):**As per the DTE Maharashtra Norms**
- Last date for closing of admissions: **As per the DTE Maharashtra Norms**
- Starting of the academic session: **As per the DTE and SPPU**
- The waiting list shall be activated only on the expiry of date of main list: **As per the DTE Maharashtra Norms**
- The policy of the refund of the fee, in case of withdrawal shall be clearly notified: **As per the DTE Maharashtra Norms**

12. Criteria and weightages for admission
- Describe each criterion with its respective weightages i.e. admission test, marks in qualifying examination, etc. Data available at Institute
- Mention the minimum level of acceptance, if any: Available
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for last three years: Available
- Display marks scored in test etc. and in aggregate for all candidates who are admitted: Available

13. List of Applicants

- List of candidates whose applications have been received along with percentile/ percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentile and percentage score for management quota seats: **Centralized admission process of DTE is followed.**

14. Results of admission under Management seats/ Vacant Seats

- Composition of selection team for admission under management quota with the brief profile of members (This information be made available in the public domain after the admission process is over): As per DTE norms
- Score of the individual candidate admitted arranged in order or merit: As per DTE Norms
- List of candidates who have been offered admissions: As per DTE Norms
- Waiting list of the candidate in order of the merit to be operative from the last date of joining of the first list candidate: As per DTE norms
- List of candidate who joined within the date, vacancy position in each category before operation of waiting list: As per DTE Norms.

15. Information of infrastructure and other resources available

- Number of classrooms and size of each: 9 and 66 sq. m.
- Number of tutorial rooms and size of each:
- Number of laboratories and size of each:
- Number of drawing halls with capacity of each: **NA**
- Number of computer centers with capacity of each:
- Central Examination Facility, Number of rooms and capacity of each:
- Barrier free built environment for disabled and elderly persons: Yes
- Occupancy Certificate: Yes
- Fire and safety certificate: Yes
- Hostel facilities: NA

- **Library**

  Number of library books/ titles/ Journals available (Program-wise)

Course	MBA	Total
No. of titles of books	1279	1279
No. of volumes of books	4842	4842

Print journals	12	12
E-Journals	As available on DELNET	As available on DELNET

- List of online National/ International Journals subscribed

National E-Journals		
Course	MBA	
J-Gate		
EBSCO		
Total National E-Journals		
International E-Journals		
Course	MBA	
J-Gate		
EBSCO		
Total National E-Journals		
National and International E-Journals		
Course	MBA	
Total E-Journals (National and International)	243	

- **E-Library Facilities:**
- Open Public Access Catalogue, digital library, Internet Services

- **Laboratory and workshops**
- List of major equipment/Facilities in each laboratory/ Workshop: NA
- List of experimental setup in each laboratory/ workshop: NA

- **Computing facilities**
- Internet Bandwidth: 100 mbps
- Number and configuration of systems:
- Total number of system connected by LAN:

- Total number of system connected by WAN:
- Major software packages available: Microsoft, Tally, Antivirus, Windows
- Special purpose facilities available

- **Innovation cell: NA**
- **Social media cell: NA**

- **List of facilities available:**
- Games and sports facilities: Yes, the institute has sports ground and respective sports facilities.
- Extra-curricular Activities: cultural activities are organized in Institute's annual festival.

- **Teaching Learning Process**
- Curriculum and syllabus for each of the programs as approved by the university: Yes
- Academic Calendar of the university: Available
- Academic time table with the name of the faculty members handling the course: Available
- Teaching load of each faculty: Available

- **Internal continuous evaluation system and place (MBA)**

The evaluation criteria of the students is decided by university and given in university syllabus. The syllabus copy is distributed to each and every student at the term start. Evaluation of the students is a continuous process which starts with the term start and ends before the date of commencement of university exam and this is done through classroom participation, assignments, group discussions etc.

Students are made aware of the evaluation process during induction program & periodical addressing by course coordinators & HOD, regular information by concerned faculty in the class and are directed to visit university websites. From time to time teachers display the notices about internal marks, submission dates, and evaluation criteria on Institute notice board. In addition, every Mentor also communicates the same to the students

- **Internal Continuous evaluation is through Concurrent Evaluation:**

- A continuous assessment system in semester system (also known as internal assessment/comprehensive assessment) is spread through the duration of course and is done by the teacher teaching the course.
- The continuous assessment provides a feedback on teaching learning process. As a part of concurrent evaluation, the learners shall be evaluated on a continuous basis by the Institute to ensure that student learning takes place in a graded manner.
- Individual faculty member have the flexibility to design the concurrent evaluation components in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills & Attitude (KSA) dimensions based on variety of assessment tools.
- Suggested components for Concurrent Evaluation (CE) are:
- 1. Case Study / Case let / Situation Analysis – (Group Activity or Individual Activity)
- 2. Class Test
- 3. Open Book Test
- 4. Field Visit / Study tour and report of the same
- 5. Small Group Project & Internal Viva-Voce
- 6. Learning Diary
- 7. Scrap Book
- 8. Group Discussion
- 9. Role Play / Story Telling
- 10. Individual Term Paper / Thematic Presentation
- 11. Written Home Assignment
- 12. Industry Analysis – (Group Activity or Individual Activity)
- 13. Literature Review / Book Review
- 14. Model Development / Simulation Exercises – (Group Activity or Individual Activity)
- 15. In-depth Viva
- 16. Quiz
- 17. Student Driven Activities
- 18. News paper reading
- Moreover, Internal exam questions are part of concurrent evaluation. While preparing the question paper, it is ascertained that the student does not omit answering question related to specific Course Outcome (COs).
- Assignments are given to the students for assessing their knowledge formation about different topics that covers the relevant COs which is structured and is mentioned in the course file. Each time the teacher prepares the assignment according to the teaching plan and subject matter covered. Each teacher evaluates assignment sheets and awards marks according to the answers provided by the students and follows a systematic procedure for ascertaining relationships between CO's and Program Outcomes (PO's). 5 1
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- **Quiz:**
- Quizzes are given to the students for assessing their knowledge formation about different topics which is structured and is mentioned in the course file. Each time the teacher prepares the MCQs according to the teaching plan, subject matter covered and the relevant COs.
- **Internal Continuous Evaluation System and Place- Internal Assessment (MCA)**
- The teaching/learning as well as evaluation are interpreted in a broader perspective as described in university guideline. For each course, 30% marks will be based on internal assessment. The division of the 30 marks allotted to internal assessment is based on tutorials, assignments, Seminars / presentations, attendance etc. The marks of the practical would be given on internal practical exam, oral and lab assignments.
- The perspective used for the internal assessment is as below:
- **A) Teaching – Learning Processes:**
- Classroom sessions
- Group Exercises
- Seminars
- Small Group
- Projects
- Self-study, etc.
-
- **B) Evaluation:**
- Tutorials
- Class Tests
- Presentations
- Assignments
- Research papers
- Term papers, etc.
-
- **C) Concurrent Evaluation:**
- Case Study / Situation Analysis – (Group Activity or Individual Activity)
- Class Test
- Open Book Test
- Field Visit / Study tour and report of the same
- Small Group Project & Internal Viva-Voce
- Group Discussion
- Individual Term Paper / Thematic Presentation
- Written Home Assignment
- In-depth Viva
-
- Students Assessment of Faculty, System in Place

- **(for MBA Programme)**
- Feedback is taken from students to identify the gaps in the teaching and learning process. Subsequently the feedback is given to the faculty on the need for changes.
- Institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders and on the basis of such feedback, IQAC conducts audit with the department and checks the functioning and documents as per the norms. Analyzed and evaluated report of the feedback analysis is informed to each faculty for future improvement and encouragement.
- Once in a semester, online feedback from students is taken.
- Evaluation of teachers by Peers is done once in a semester.
- The feedback given by the students is evaluated by the Director of the Institute and communicated to concerned faculty only.
- Faculty members are motivated for their efforts by Appreciation letters.
- The institute has IQAC cell which also takes feedback from the students about the quality of teaching.
- IQAC has an external member which works as peers for evaluation of teachers.
- The teachers with excellent feedback are given letter of appreciation and those below average are counseled by the director.
- For each Post Graduate Courses give the following:

- Title of the Course: **Master of Business Administration (MBA)**

- Curricula and Syllabi: http://collegecirculars.unipune.ac.in/sites/documents/Syllabus%202019/MBA_Revised%20Syllabus%202019%2023-10-19_24.102019.pdf

16. Enrollment of students in last three years

A. Y. 2018-19 to 2020-21 Sanction intake and students admitted Details of MBA

Course	2018-2019		2019-2020		2021-2022	
	Intake	Admitted	Intake	Admitted	Intake	Admitted
MBA I	120	117	180	166	180	178
MBA II	120	113	120	99	180	145
Total	240	230	300	265	360	323

17.List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received: Nil
- Publications (if any) out of research in last three years out of masters projects: Available

Year	2018-19	2019-20	2020-21	Total
Paper Published				

- Industry Linkage: Guest Lectures, Industrial Visits, Tours and Training sessions
- MoU's with Industries

Sr. No.	MoU signed with industry/ Organization	Date of MoU	Purpose of MoU	Outcome/ Beneficiaries
1.	Blue Ocean Steels, Hadapsar, Pune	27/10/2021	Industry Visit, Research & Consultancy, Knowledge Transfer, Training	Students & Faculty
2.	Spectratek , Kothrud, Pune	29/10/2021	Industry Visit, Research & Consultancy, Knowledge Transfer, Training	Students & Faculty
3.	Shamskar Motors Pvt. Ltd., Hadapsar, Pune	27/10/2021	Industry Visit, Research & Consultancy, Knowledge Transfer, Training	Students & Faculty
4.	VishwaguruInfotech Pvt. Ltd, Baner, Pune	27/10/2021	Industry Visit, Research & Consultancy, Knowledge Transfer, Training	Students & Faculty

18. LoA and subsequent EoA till the current Academic Year: Available

19. Accounted audited statement for the last three years: Available

20. Best Practices adopted, if any

Value addition in the university curriculum by incorporating small capsules like business communication, general awareness, aptitude, guest lectures at Institute level for personality development and making the students more suited to the industrial and societal expectations. a) Inclusive feedback system from all the stakeholders for consistent improvement in curriculum

planning and implementation. b) Student centric approach in curriculum planning and implementation. The institute also has the following best practices:

- Incubation cell
- Solar implementation
- Green Campus