



Dr. D. Y. PATIL EDUCATIONAL FEDERATION
Dr. D. Y. Patil Institute of Management and Entrepreneur Development
Approved by AICTE, Affiliated to SPPU Pune

Address: - Sr. No. 27/A/1/2C, Near Talegaon Railway Station, Towards HP Service Station, Varale, Talegaon, Pune, Maharashtra 410507. Website: dypatilef.com. dypatilimed.com E- mail- director.dypimed@dypatilef.com

Dr. D. Y. Patil
Founder Dr. D Y Patil Group

Dr. Sushant Patil
President

Dr. Priyanka A. Singh
Director


CRITERION VI
GOVERNANCE
LEADERSHIP & MANAGEMENT

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Sr.no	Content
1.	IQAC REPORT
2.	Sample IQAC MOM
3.	AAA Report
4.	ACADEMIC INDEX
5.	CCE plan




DIRECTOR
DR.D.Y.P.I.M.E.D.
Varale, Maval, Pune 410 507



Dr. D. Y. PATIL EDUCATIONAL FEDERATION
DR. D. Y. PATIL INSTITUTE OF MANAGEMENT AND ENTREPRENEUR

Report of Internal Quality Assurance Cell (IQAC)

Year 2022-23

2022-23

Prepared by IQAC

Address: - Sr. No. 27/A/1/2C, Near Talegaon Railway Station, Towards HP Service Station, Varale, Talegaon, Pune,
Maharashtra, 410507



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About the Institute

Name of the Institute	D.Y .Patil Institute Of Management & Entrepreneur Development Varale Pune-410507
Parent Organisation	D.Y .Patil Education Federation
Year of Establishment	2014
Approved by	All India Council for Technical Education, New Delhi
Affiliated to	Savitribai Phule Pune University (SPPU) Formerly Known as Pune University.
Recognized By	Government of Maharashtra
Courses offered and Intake	MBA: 180 MCA: 120
Address	Dr. D. Y. Patil Institute of Management and Entrepreneur Development, SR. No. 27/A/1/2c, Near Eco City, Talegaon, Varale, Pune – 410507, Maharashtra, India
Contact Details	Phone: 02048522580 9921349051 Email:director.dypimed@dypatilef.com
Website	dypimed.edu.in
Head of the Institute	Dr. Priyanka Singh
Contact Number	9921349051
IQAC Coordinator	Dr.Rajesh Kumar Jha
Contact Number	7058158419
IQAC Establishment Year	2017-18



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About IQAC

Internal Quality Assurance Cell (IQAC) of D.Y.Patil Institute Of Management & Entrepreneur Development was established in the month of August 2017. The Governing Body, in their meeting insisted the importance of establishing a cell to promote quality initiatives of the institute. Proceeding to that the cell is established. The prime task of the IQAC is to develop a system for conscious, consistent and sustainable improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the accreditation phase of institutions. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance.

Objective of IQAC

1	To establish a quality assurance system to enhance the academic and administrative performance.
2	To encourage and motivate teaching and non-teaching staff members to participate in various conferences, seminars, workshops etc which will enhance their profile.
3	To organize/conduct/facilitate various seminars, conferences, workshops etc which will help the staff members and students in improving their skills.
4	To propose quality parameters and suggest means of achieving those for the overall quality development of the institution.

Vision of the Institute

Achieving excellence through value-based quality education in continual learning environment.

Mission of the Institute

To impart quality education through effective teaching-learning process. To nurture and maintain an environment of academic excellence, research, innovations and entrepreneurship through strong industry interface.



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Quality Policy

Develop, implement and sustain a quality culture aimed at overall quality improvement of the institute driven by commitment, continuous effort and involvement from all levels of the management.

Functions of IQAC

1	Integration of modern methods of teaching, learning, and evaluation
2	Conducting internal Academic Audits
3	Plan and support in conducting extra-co curricular activities which will help to identify and encourage talent and potential of the students.
4	Documentation of the various programs/activities leading to quality improvement
5	Initiate/Organize/support seminars on varied topics to encourage research attitude of the faculty members
6	enhancement and integration among the various activities of the institution and institutionalize many good practices



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Constitution of IQAC -2022-23

Following is the list of members appointed for the Internal Quality Assurance cell of D.Y .Patil Institute Of Management & Entrepreneur Development Varale , Pune

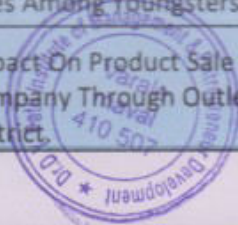
Sr. No	Name of the Person	Designation	Role in IQAC
1	Dr. Priyanka Singh	Head of the Institute	Chairperson
2	Dr. Sushant Patil	President, DYPEF	Management Member
3	Dr. Ashwini Chavan	HOD, MCA	Teacher Member
4	Dr. Rajesh Jha	Teacher, MBA	Teacher Member
5	Dr. Ravi Chaurasiya	Teacher, MBA	Teacher Member
6	Prof. Prashant Malvadkar	Teacher, MCA	Teacher Member
7	Mr. Datta Jadhav	Office Superintendent	Administrative officer
8	Mr. Yashraj Killawala	Entrepreneur	Local Society member
9	Mr. Rohit Vaidya	Student, MBA	Student Member
10	Mr. Unnati Lohar	Student, MCA	Student Member
11	Mr. Swapnil Deshmukh	Alumni, MBA	Alumni Member
12	Mr. Ritesh Jaiswal	Entrepreneur	Industry Member
13	Dr. Harini Rajan	IQAC Coordinator	Coordinator



[Signature]
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List of Research Paper written by Faculty Members during the year 2022

Sr.No	Name of teachers who attended	Title of the professional development program
1	Prof (Dr.) Priyanka Singh	Impact On Product Sale And Distribution Of Farmer Producer Company Through Outlet Chain Management System In Nashik District.
2	Prof (Dr.) Priyanka Singh	A Study On Utaut Model For Smartphone Related To Education Sector
3	Prof (Dr.) Ravi H. Chourasiya	lot : Its Structural Design And Claims
4	Prof (Dr.) Ravi H. Chourasiya	Knowledge Management Process Enablement In Higher Education Institutes: A Study For Future Direction
5	Prof (Dr.) Ravi H. Chourasiya	Industrial Sector's Critical Risk Factors; An Analysis
6	Prof (Dr.) Ravi H. Chourasiya	Industry 4.0 Technology In The Context Of Supply Chain Management 4.0
7	Prof (Dr.) Ravi H. Chourasiya	Exploring Recent Trends In Supply Chain Management In The Indian Defense Sector A Case Study Analysis
8	Prof (Dr.) Ravi H. Chourasiya	A Case Study On The Post Covid-19, Impact On Micro, Small And Medium Enterprises In Maharashtra
9	Prof. (Dr.) Ashwini Chavan	Steganography: Applications, Techniques And Security Challenges And Opportunities
10	Prof. (Dr.) Ashwini Chavan	A Competitive Study Of Wine Tourism Destination In India: A Review
11	Prof. (Dr.) Ashwini Chavan	A New Security Approach For Cooperative Banks: Vpn
12	Prof. Shantilal Jadhav	"A Study On Factors Influencing Generation Z's (Graduates Students) Food Preferences With Special Reference To Pune Suburb
13	Prof. Shantilal Jadhav	Death Of Outbound Telemarketing Profession Or Still It Exist In Digital Age: A Principal Component Analysis.
14	Prof. Deepak Pore	A Study On Perception Of Behavioral Tracking By E Commerce Sites Among Youngsters In Pune City
15	Prof (Dr.) Priyanka Singh	Impact On Product Sale And Distribution Of Farmer Producer Company Through Outlet Chain Management System In Nashik District.



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List of Faculty members received Financial Support for Research Related Work

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided
2022-2023	Prof. (Dr.) Ashwini Chavan	A Competitive Study of Wine Tourism Destination in India: A Review
2022-2023	Prof. (Dr.) Ashwini Chavan	A new Security Approach for Cooperative Banks: VPN
2022-2023	Prof. Jadhav Shantilal	Death Of Outbound Telemarketing Profession Or Still It Exist In Digital Age: A Principal Component Analysis.
2022-2023	Prof. Jadhav Shantilal	"A Study on Factors Influencing Generation Z's (Graduates students) Food Preferences with Special Reference to Pune Suburb
2022-2023	Prof (Dr.) Ravi Chourasiya	IOT : Its Structural design and Claims
2022-2023	Prof (Dr.) Ravi Chourasiya	Knowledge management process Enablement in Higher education institutes : A study for future Direction
2022-2023	Prof (Dr.) Ravi Chourasiya	Industrial sector's critical risk factors ; An analysis
2022-2023	Dr. Ravikumar Chaurasiya	Online One Day National Seminar on NAAC RAF & Sustainable Quality Assessment with NEP Implementation Organized by PES MIBS ,Nigdi
2022-2023	Dr Harini Rajan	NPTEL - Prinicple of Management
2022-2023	Dr. Harini Rajan	"The Art of Writing Research Paper" Organized by IQAC and R&D Cell, Sri Balaji Arts and Science College, Chennai
2022-2023	Dr. Harini Rajan	A Study On Perception Of Behavioral Tracking By E Commerce Sites Among Youngsters In Pune City
2022-2023	Prof. Deepakkumar Pore	A Study On Perception Of Behavioral Tracking By E Commerce Sites Among Youngsters In Pune City
2022-2023	Prof. Deepakkumar Pore	"The Art of Writing Research Paper" Organized by IQAC and R&D Cell, Sri Balaji Arts and Science College, Chennai
2022-2023	Prof (Dr.) Priyanka Singh	A Study On Perception Of Behavioral Tracking By E Commerce Sites Among Youngsters In Pune City
2022-2023	Prof (Dr.) Priyanka Singh	Impact On Product Sale And Distribution Of Farmer Producer Company Through Outlet Chain Management System In Nashik District.
2022-2023	Prof (Dr.) Priyanka Singh	A Study On Utaut Model For Smartphone Related To Education Sector
2022-2023	Prof (Dr.) Priyanka Singh	A study on Bio Fuel Policy In India
2022-2023	Prof. Harini Pawar	Participated in 5 Days Online International Faculty Development Program on Data Analytics using Power BI organized by the Department of Information Technology, G Narayanamma Institute of Technology and Science (for Women) in Collaboration with ExcelR.
2022-2023	Prof. Kiran Shejul	"Role of NAAC with NEP as a Quality Tool for Higher Education" organized by Internal Quality Assurance Cell,

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		Sri Ranganathar Institute of Engineering and Technology, Coimbatore, Tamilnadu, India,
2022-2023	Prof. Kiran Shejul	Recent Advancements in Science & Engineering at Regional College Education Research and Technology, Jaipur.
2022-2023	Prof. Kiran Shejul	"Overview of Indian Patenting Process" by G. S. Mandal's Marathwada Institute of Technology CIDCO, Aurangabad
2022-2023	Prof. Kiran Shejul	Recent Advances in Data Science, Data Analytics and Cyber Security from organized by the department of CSE at Shri Vishnu Engineering College for Women (A), Bhimavaram.
2022-2023	Prof. Harini Pawar	Participated in 5 Days Online International Faculty Development Program on Data Analytics using Power BI organized by the Department of Information Technology, G Narayanamma Institute of Technology and Science (for Women) in Collaboration with ExcelR.



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List of Faculty members Attended FDP/MDP, Workshop

Sr. No	Name of the Faculty	Title of FDP/MDP/Workshop
1	Dr. Ravikumar Chaurasiya	Covid-19 Outbreak Effect on Jawaharlal Nehru Port Trust (JNPT), India: A Study with Reference to Port & Maritime Transport System in the Global Conference on Flexible Systems Management: Flexibility, Resilience & Sustainability organized by The Indian Institute of Management Shillong, Meghalaya, India
2	Dr. Harini Rajan	"The Art of Writing Research Paper" Organized by IQAC and R&D Cell, Sri Balaji Arts and Science College, Chennai
3	Prof. Deepakkumar Pore	"The Art of Writing Research Paper" Organized by IQAC and R&D Cell, Sri Balaji Arts and Science College, Chennai
4	Dr. Ravikumar Chaurasiya	TWO Days Online INTERNATIONAL WORKSHOP on "Research Methodology". at D Y Patil Institute of MCA and Management, Akurdi, Pune
5	Dr. Ravikumar Chaurasiya	Online One Day National Seminar on NAAC RAF & Sustainable Quality Assessment with NEP Implementation Organized by PES MIBS ,Nigdi
6	Dr. Ravikumar Chaurasiya	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
7	Dr. Harini Rajan	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
8	Dr. Ashwini Chavan	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
9	Prof. Deepakkumar Pore	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
10	Dr. Rajesh Jha	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
11	Prof. Prasad Shah	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
12	Prof. Dhanashree Pisal	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
13	Dr. Ravikumar Chaurasiya	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
14	Prof. Sachin Kumbhar	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
15	Prof. Harini Pawar	Faculty Development Workshop ICT Enhanced Teaching tools and Technologies
16	Prof. Sonal Kotulkar	Start-up Venture: Challenges & Opportunities for Indian Entrepreneurs' Under QIP, Savitribai Phule Pune University.

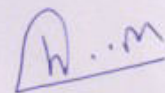
17	Prof. Sonal Kotulkar	F2F 3D Workshop Assignment UHV Introductory
18	Prof. kalyani singh	F2F 3D Workshop Assignment UHV Introductory
19	Prof. Harini Pawar	Research & Innovation: Procedures for Research Papers Publication Patent Filing and Entrepreneurship Development organized by Abinav Education Society's Institute of Management & Research during
20	Prof. Harini Pawar	Participated in 5 Days Online International Faculty Development Program on Data Analytics using Power BI organized by the Department of Information Technology, G Narayanamma Institute of Technology and Science (for Women) in Collaboration with ExcelR.
21	Prof. Anuja Mali	Research & Innovation: Procedures for Research Papers Publication Patent Filing and Entrepreneurship Development organized by Abinav Education Society's Institute of Management & Research
22	Prof. Kiran Shejul	"Role of NAAC with NEP as a Quality Tool for Higher Education" organized by Internal Quality Assurance Cell, Sri Ranganathar Institute of Engineering and Technology, Coimbatore, Tamilnadu, India,
23	Prof. Kiran Shejul	Recent Advancements in Science & Engineering at Regional College Education Research and Technology, Jaipur.
24	Prof. Kiran Shejul	"Overview of Indian Patenting Process" by G. S. Mandal's Marathwada Institute of Technology CIDCO, Aurangabad
25	Prof. Kiran Shejul	Recent Advances in Data Science, Data Analytics and Cyber Security from organized by the department of CSE at Shri Vishnu Engineering College for Women (A), Bhimavaram.
26	Prof. Kiran Shejul	Conviction of Artificial Intelligence in Civil Engineering conducted by SVERI's College of Engineering, Pandharpur, Sponsored by Punyashlok Ahilyadevi Holkar Solapur University, Solapur from
27	Prof. Kiran Shejul	NAAC RAF & Sustainable Quality Assessment with NEP Implementation, Organized by PES MIBS ,Nigdi held on
28	Prof. Kiran Shejul	Teaching & Learning Advancements in Science & Engineering at Regional College for Education & Research Technology, Jaipur.
29	Prof. Kiran Shejul	Research & Innovation: Procedures for Research Papers Publication Patent Filing and Entrepreneurship Development organized by Abinav Education Society's Institute of Management & Research



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Highlights of Activities under IQAC

- Eligible faculty members were provided with financial support for attending Seminars/conference/FDP etc. during 2022-23
- 2 Value-Added Courses, 3 Certification courses and 5 Online courses were conducted for MBA & MCA.
- Number of Extra and Cocurricular activities under "Spectra" was conducted as per plan.
- AAA Audit was conducted.
- SPPU Academic Audit committee has taken place on 11th Jan 2023.
- Local Selection Committee for assessing Teaching and Non-Teaching Staff has taken Place.
- 4 Activities were conducted related to IPR/RM/ED.
- Training programs were conducted regularly on all working Fridays and Saturdays for both MBA & MCA Students.
- 2 IQAC Meetings were conducted.
- Induction Program was organized for both MBA & MCA First years.



Dr. Harini Rajan

IQAC Coordinator



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Dr. D. Y. Patil

Founder Dr. D Y Patil Group

Dr. Sushant Patil

President

Internal Quality Assurance Cell
2022-2023

Following is the list of members appointed for the Internal Quality Assurance cell of Dr. D. Y. Patil Institute of Management and Entrepreneur Development, Pune.

Sl. No	Name of the Person	Designation	Role in IQAC
1	Dr. Priyanka Singh	Head of the Institute	Chairperson
2	Dr. Sushant V Patil	President, DYPEF	Management Member
3	Dr. Ashwini Chavan	HOD, MCA	Teacher Member
4	Dr. Rajesh Jha	Teacher, MBA	Teacher Member
5	Dr. Ravi Chaurasiya	Teacher, MBA	Teacher Member
6	Prof. Prashant Malvadkar	Teacher, MCA	Teacher Member
7	Mr. Datta Jadhav	Office Superintendent	Administrative officer
8	Mr. Yashraj Killawala	Entrepreneur	Local Society member
9	Mr. Rohit Vaidya	Student, MBA	Student Member
10	Mr. Unnati Lohar	Student, MCA	Student Member
11	Mr. Swapnil Deshmukh	Alumni, MBA	Alumni Member
12	Mr. Ritesh Jaiswal	Entrepreneur	Industry Member
13	Dr. Harini Rajan	IQAC Coordinator	Coordinator



Signature of Dr. Sushant Patil
DIRECTOR
DR. D. Y. PATIL LIMITED



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Dr. D. Y. Patil

Founder Dr. D Y Patil Group

Dr. Sushant Patil

President

Objectives of IQAC

- To establish a quality assurance system to enhance the academic and administrative performance.
- To encourage and motivate teaching and non teaching staff members to participate in various conferences, seminars, workshops etc which will enhance their profile.
- To organize/conduct/facilitate various seminars, conferences, workshops etc which will help the staff members and students in improving their skills.
- To propose quality parameters and suggest means of achieving those for the overall quality development of the institution.
- To monitor various cells, committees and bodies within the institute to ensure an inclusive learning environment.

About IQAC

Internal Quality Assurance Cell (IQAC) was established in the month of August 2017. The prime task of the IQAC is to develop a system for conscious, consistent and sustainable improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the accreditation phase of institutions. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance.



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Dr. D. Y. Patil

Founder Dr. D Y Patil Group

Dr. Sushant Patil

President


Internal Quality Assurance Cell

The institute has an established Internal Quality Assurance Cell (IQAC) which operates with an objective of overall quality enhancement. The committee emphasizes quality implementation in all aspects of academic and administrative initiatives. The IQAC was established in the institute in the year 2017 after the strong recommendation of such a committee in the BOG meeting held in the Institute. The operations of IQAC commenced from the academic year 2017 i.e. from August, 2017.

Functions of IQAC

1. Integration of modern methods of teaching, learning, and evaluation
2. Conducting internal Academic Audits
3. Plan and support in conducting extra-co curricular activities which will help to identify and encourage talent and potential of the students.
4. Documentation of the various programs/activities leading to quality improvement
5. Initiate/Organize/support seminars on varied topics to encourage research attitude of the faculty members
6. Enhancement and integration among the various activities of the institution and institutionalize many good practices




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Dr. D. Y. Patil Founder Dr. D Y Patil Group	Dr. Sushant Patil President
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Minutes of Meetings

Date: 21/07/2023

Meeting No: 9

The Ninth IQAC Meeting was held in the Seminar Hall.

Day of the Meeting: Friday

Timing: 3:00 PM

The following members were present during the meeting:-

Sr. No	Name of the Person	Designation	Role in IQAC	Sign
1	Dr. Priyanka Singh	Head of the Institute	Chairperson	
2	Dr. Sushant V Patil	President, DYPEF	Management Member	
3	Dr. Ashwini Chavan	HOD, MCA	Teacher Member	
4	Dr. Rajesh Jha	Teacher, MBA	Teacher Member	
5	Dr. Ravi Chaurasiya	Teacher, MBA	Teacher Member	
6	Prof. Prashant Malvadkar	Teacher, MCA	Teacher Member	
7	Mr. Datta Jadhav	Office Superintendent	Administrative officer	
8	Mr. Yashraj Killawala	Entrepreneur	Local Society member	
9	Mr. Rohit Vaidya	Student, MBA	Student Member	
10	Mr. Unnati Lohar	Student, MCA	Student Member	
11	Mr. Swapnil Deshmukh	Alumni, MBA	Alumni Member	
12	Mr. Ritesh Jaiswal	Entrepreneur	Industry Member	



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IQAC coordinator Dr. Harini Rajan welcomed all the members to the 9th meeting through office mode.

Agenda 1: Approval of Minutes of Meeting of the meeting held on 30th Jan 2023 and the action taken report.

Resolution 1: The IQAC coordinator Dr. Harini Rajan Read the MOM and presented the ATR in printed format in front of the members of IQAC. All the members present in have approved the same.

Agenda 2: The Institute head has highlighted the ongoing admission process. Also highlighted the systematic process implemented by the institute under IQAC cell.

Resolution 2: The industry & Alumni member highly appreciated the process and also suggested few in the process. The admission coordinator has noted the suggestions and assured of implementation.

Agenda 3: Head of the institute of MCA has invited suggestion for the upcoming induction. As the induction planning is in progress ideas were invited to make the induction most useful.

Resolution 3: Almost all members have contributed some suggestion which include outbound training, Expert sessions, personality development sessions etc. The HOD's and Director assured to incorporate the same in induction schedule.

Agenda 4: The faculty representative from MBA department has discussed on the Internships undertaken by MBA students as a part of their curriculum. Also the projects undertaken by MCA second year students.

Resolution 4: The industry representative alumni member and the management representative has given suggestions on upcoming topics based on current industrial practices and suggested to consider these topics in SIP.

Agenda 5: The NAAC coordinator of the institute highlight the ongoing accreditation process and also confirmed that the institute has filled it IQA.

Resolution: All the members have welcomed the progress and ensured for anytime guidance regarding accreditation process. They also suggested few practices that the institute follows which can be highlighted in the Accreditation like Trainings, Inhouse MIS, Number of activities, Spectra, Monitoring etc.

The meeting ended with a vote of thanks

Dr. Harini Rajan
IQAC Coordinator



Harini Rajan
DIRECTOR
DR. D. Y. P. I. M. E. D.



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Dr. D. Y. Patil
Founder Dr. D Y Patil Group

Dr. Sushant Patil
President

Action Taken Report

Date of Meeting: 09/01/2023
Report presented on: 21/07/2023

Meeting No: 8

Below is the actions taken against the points discussed during previous IQAC meeting dated Meeting no:

Sr. No	Agenda Number	Agenda	Action taken
1	2	Accreditation to be done	The institute is in the process of filling up NAAC form and soon it will submit its IQA
2	3	IPR	A session on IPR was conducted for both MBA and MCA students
3	4	Formats in Administrative office	Various formats are streamlined in the office to ease various process to make admin more effective.


Presented by

IQAC coordinator




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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (MBA & MCA)

Date of Audit: 10/5/23

Timing: 12.00

No of Assessor's : - 3

Academic Year : 22-23

Semester: All

General Findings/Observation					
Directions: Please mention the appropriate rating based on observation Evidence available/ Discussion etc., (5 being highly developed and practices and 1 being just initiated not practiced)					
Parameter	5	4	3	2	1
1 The Institutes activities are aligned with defined Vision, Mission and core values					
2 The placement cell is active and result oriented			✓		
3 The available infrastructure is as per norms and utilized for optimum outcome		✓			
4 The institute encourages students, faculties and staff members for self development.	✓				
5 The program regularly evaluates the college library, equipment and facilities, encouraging necessary improvements		✓			
6 Faculties have developed course objectives in line with the program objectives		✓			




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7	Institution takes feedback from various stakeholders and ensures it implementation					
8	The Quality Initiatives taken by IQAC is contributing to the academic enhancement					

Academic Audit MBA						
Directions: Please rate the quality of the academic program by placing a checkmark in the appropriate box based on observation/ Evidence available/ Discussion etc.. (5 being highly developed and practices and 1 being just initiated not practiced)						
		5	4	3	2	1
1	Subjects are allocated as per the core skill area and specialization of the faculty.		✓			
2	Subject allocation is done in consultation with all the faculty members			✓		
3	Allocated subjects are informed to the faculties well in advance		✓			
4	Academic timetable and calendar is prepared timely and followed throughout the semester		✓			
5	Subject allocation ensures an equally distributed workload amongst the faculties			✓		
6	The academic files are complete with all relevant subject details		✓			
7	Faculties use instructional tools wherever possible to maximize learning effectiveness			✓		




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8	Faculties ensure that content and delivery of the courses is in alignment with achieving learning outcomes	<input checked="" type="checkbox"/>				
9	The program incorporates co-curricular activities that supplement and support student learning		<input checked="" type="checkbox"/>			

Academic Audit MCA						
<p>Directions: Please rate the quality of the academic program by placing a checkmark in the appropriate box based on observation/ Evidence available/ Discussion etc.. (5 being highly developed and practices and 1 being just initiated not practiced)</p>						
Parameter		5	4	3	2	1
1	Subjects are allocated as per the core skill area and specialization of the faculty.	<input checked="" type="checkbox"/>				
2	Subject allocation is done in consultation with all the faculty members	<input checked="" type="checkbox"/>				
3	Allocated subjects are informed to the faculties well in advance	<input checked="" type="checkbox"/>				
4	Academic timetable and calendar is prepared timely and followed throughout the semester	<input checked="" type="checkbox"/>				
5	Subject allocation ensures an equally distributed workload amongst the faculties		<input checked="" type="checkbox"/>			
6	The academic files are complete with all relevant subject details		<input checked="" type="checkbox"/>			
7	Faculties use instructional tools wherever possible to	<input checked="" type="checkbox"/>				




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	maximize learning effectiveness					
8	Faculties ensure that content and delivery of the courses is in alignment with achieving learning outcomes		✓			
9	The program incorporates co-curricular activities that supplement and support student learning		✓			

Administrative/Audit				
Directions: Please rate the quality of the academic program by placing a checkmark in the appropriate box to indicate whether the criterion is not applicable (N/A), not evident, emerging, established, or highly developed				
Parameter	Not Evident	Emerging	Established	Highly Developed
1	Institution regularly takes developmental efforts for teaching and non-teaching staff		✓	
2	Institution encourages various departments to work independently ensuring both independence and accountability	✓		
3	Mechanisms are in place that ensure efficient use of financial resources		✓	
4	Institution has an effective policy for recruitment, promotion and performance appraisal of staff			✓
5	Grievances are resolved timely and in an independent manner			✓
6	Activities of IQAC is evident in the institutional administrative practices			✓




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7	The administrative department ensures appropriate setup to fulfill the responsibilities				
8	The Administrative of the organisation is taking up various digital initiatives				

Recommendations for Quality Enhancement of the Institution:

1. CO to PO mapping can be done in more real way
2. Digital library can be enhanced more use.
3. Administration needs more modern/digital tools.

Name of the Assessor	Designation	Expertise	Signature
1. Prof. D. Parthiv	Asst. Prof.	Comp Application	<i>[Signature]</i>
2. D. Magesh	Senior member	Mktg & operation	<i>[Signature]</i>
Dr. Sudarshan Pawar	Associate Professor	Research	<i>[Signature]</i>

Acknowledged by:

[Signature]
Director

[Signature]
IQAC Coordinator

[Signature]
HOD MBA

[Signature]
HOD MCA



[Signature]
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Dr. D. Y. Patil Educational Federation
Dr. D. Y. Patil Institute of Management & Entrepreneur
Development, Varale, Talegaon

Academic Year: 2022-23

Class: MBA I Sem.: I

Faculty: Dr. Harini Rajan

Specialization: Common

Subject: Legal Aspects of Business

Subject Code: 111 (UL)

Sr. No.	Details	Page No.
1	Vision & Mission of Institute	Common
2	Academic Calendar	Common
3	Time Table	Common
4	Personal Time Table	Self
5	University Syllabus	
6	Syllabus Structure	Common
7	Gap Identification between syllabus and industry requirement	Self
8	Learning Objective of subject	Self
9	Lesson Plan/ Teaching plan	Self
10	List of Reference Books, Text books and websites Referred	Self
11	List of research papers respect to subject.	Self
12	List of case studies made available	Self
13	Topic wise list of teaching Aids used	Self
14	List of CCE Planned	Self
15	CCE Mapping with Co's	Self
16	Mid Term Question Paper	During mid term
17	Mid Term Model Answer Sheet	"
18	Mid Term Result	"
19	End Term Question Paper	During End term
20	End Term Model Answer Sheet	"
21	End Term Result	"
22	Assignment and solutions corresponding to Course objective	After Assignment
23	Assignment Evaluation Sheet	
24	CCE 1 Report & Evaluation Sheet	After CCE
25	CCE 2 Report & Evaluation Sheet	After CCE
26	Question Bank	Self
27	University Question Bank/ Previous year question papers	Self
28	Subject Result Analysis	After Exam

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29	Attendance book	Time to time
30	List of slow learners	After assessment
31	Records of actions taken for slow learners	End
32	List of 10 toppers	After exam
33	Extra efforts taken to improve performance of toppers	After end sem
34	Notes	Self
35	MCQ	Self
36	Attainment of Course objective	After Results
37	Internal Marks given to University	After Marks

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Development, Varale, Talegaon

Department of MBA

Syllabus Structure

Academic Year: 2022-23

Session:

MBA Syllabus Structure I Year Semester I

Sr. No.	Subject Title	Code	CP	EXT	INT
1	Management Accounting (GC)	101	4	50	50
2	Organizational Behaviour (GC)	102	4	50	50
3	Economic Analysis for Business Decisions	103	4	50	50
4	Business Research Methods (GC)	104	4	50	50
5	Basics of Marketing (GC)	105	4	50	50
6	Digital Business (GC)	106	4	50	50
7	Management Fundamentals (SE-UL)	107	3	50	-
8	Entrepreneur Development (SE-UL)	108	3	50	-
9	Legal Aspects of Business (SE-UL)	111	3	50	-
10	Verbal Communication Lab	113	2		50
11	MS Excel	114	2		50
12	Enterprise Analysis & Desk Research	116	2		50
Total Marks			42	450	450

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Course Outcome

Academic Year: 2022-23

Class: MBA I Sem.: I

Faculty: Dr. Harini Rajan

Specialization: Common

Subject: Legal Aspects of Business

Subject Code: 111 (UL)

On successful completion of the course the learner will be able to

CO# COGNITIVE ABILITIES COURSE OUTCOMES

CO111	REMEMBERING	DESCRIBE the key terms involved in each Act.
CO111	UNDERSTANDING	SUMMARIZE the key legal provisions of each Act.
CO111	APPLYING	ILLUSTRATE the use of the Acts in common business situations
CO111	ANALYSING	OUTLINE the various facets of basic case laws of each Act from a legal and managerial perspective

H. M.



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Gap Identified between syllabus and industry requirement

Academic Year: 2022-23

Class: MBA I Sem.: I

Faculty: Dr. Harini Rajan

Specialization: Common

Subject: Legal Aspects of Business

Subject Code: 111 (UL)

1. The business scenario is getting more competitive and the business needs to be more conscious when it comes to legal dealings. When these things are considered few topics could have been covered in the syllabus like Bailment, Hire Purchase, Meetings in companies Act etc..
2. The Practical applicability of certain things like Procedure of filling of patent and types of filling of patent, How to write claims of patent , How to obtain the digital signature are also essential to be explained and included in the syllabus as it is must know things for entrepreneurs specially.

D. Harini Rajan



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Learning Objectives

Academic Year: 2022-23

Class: MBA I Sem.: I

Faculty: Dr. Harini Rajan

Specialization: Common

Subject: Legal Aspects of Business

Subject Code: 111 (UL)

1 To acquaint students with general business law issues to help become more informed, sensitive and effective business leaders.

2 To provide the students with an understanding of fundamental legal issues pertaining to the business world to enhance their ability to manage businesses effectively

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University Syllabus

Academic Year: 2022-23

Class: MBA I Sem.: I

Faculty: Dr. Harini Rajan

Specialization: Common

Subject: Legal Aspects of Business

Subject Code: 111 (UL)

1. The Contract Act, 1872: Essential Elements of Valid Contract, Essential elements of Valid Contracts, Contracts of Indemnity & Guarantee, Contingent Contract, Quasi Contract, Discharge of contract, Breach of contract-Meaning & remedies, Agency - Creation of Agency – Agent and Principal (Relationship/rights), Types of agency. (5+1)

2. Sale of Goods Act, 1930: Contract of sale of goods, Conditions & warranties, Transfer of property or ownership, Performance of the Contract of Sale, Rights of unpaid seller, Sale by Auction. (5+1)

3. The Negotiable Instrument Act, 1881: Negotiable Instruments – Meaning, Characteristics, Types. Parties, Holder and holder in due course, Negotiation and Types of Endorsements, Dishonor of Negotiable Instrument – Noting and Protest. (5+1)

4. The Companies (Amendment) Act, 2015: Company – Definition, Meaning, Features and Types, One Person Company, Incorporation of Company – Memorandum of Association (MOA), Articles of Association (AOA), Share capital & Debentures, Acceptance of deposits, Appointment of director including woman Director. (5+1)

5. Other Acts: The Consumer Protection Act, 1986, Unfair & Restrictive Trade Practices, Dispute Redressal Forums – District, State & National Forum, Composition, Jurisdiction, Powers, Appellate Authority. Information Technology Act, 2000, Digital Signature, Electronic Governance, Electronic Records E – Contracts, E – Business models, E – Commerce & Security, Cyber Crimes. Intellectual Property Laws – Understanding of concepts of patents, copyrights, trademarks and designs.

H. Rajan



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